

**Ministry of Environment and Forest**

**National REDD+ Secretariat**

**Minute for SESA/ESMF Task Force**

**Date: December 03-05, 2013**

**Venue: Adama German Hotel, Adama, Ethiopia**

As it is all known the different task force members drawn from REDD+ technical group or are part of REDD+ technical working group. Thus, the SESA /ESMF & C & P task force member carried its meeting with the technical working group. The formal SESA/ESMF & C& P task force meeting was carried out starting from December 4 2013 in the afternoon.

**Agenda 1:** Discuss on the status of national REDD+

**Day 1:** According to the agenda on day 1 technical working group meeting which encompasses MRV,STRATEGY and SESA task force was conducted.

Morning session of the meeting an overview of REDD+ and REDD+ status of the country were presented by REDD+ Secretariat national coordinator and extensive time allowed for discussion.

In the afternoon session of day one Participants were grouped into 3 as MRV, SESA and REDD+ Strategy while the remaining members were distributed among these groups in order to prepare annual action plan for the TWG.

The three groups were conducted discussions on the following points:

- Prepare an action plan (with time frames) for the TWG and make general comments on the contents of the action plan;
- Develop Action plan for the regions and the contribution of regions and focal persons and possible institutional set up for REDD+ coordination at regional level; and
- Propose working modalities with TWG/TFs such allowances for members, incentives and bureaucratic linkages of the different management bodies including regional Focal Persons with the REDD+ Secretariat

## **Day 2:**

Discussion over the day one agenda was continued till day two morning session. It was active and constructive with a number of key issues being raised and proposed recommendations. A summary of key discussion points is provided on TWG minute with further information on specific presentations and discussions.

## **Agenda 2:**

On day two in the afternoon session the SESA task force started its specific meeting on the following agenda:

- Conducting formal election of a Chairperson, Co-chair and Co-Secretary for each Task Force.
- Review and validate the draft ToRs for the SESA task force.
- Prepare action plan for each task force for this fiscal year following the annual work plan.

<b>SHORT SUMMARY OF THE ISSUES RAISED, DISCUSSED AND DECISIONS MADE UNDER AGENDA</b>
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The taskforce have commented on the draft ToRs and validated them and have identified their leadership . They also developed action plans that must be implemented during this fiscal year (leadership took note of the plans and the plans might need consolidation).

Leadership election for the task force was conducted through voting. Accordingly, For Chairperson (Climate Change Forum-Ethiopia), Co-Chair (Farm Africa), and Co-secretary (FRC) were elected.

After leadership election the draft TOR prepared for the SESA task force was validated and the following comments were forwarded on specific components of the TOR:

### **Component 1**

#### **1.1. Conduct regular adhoc meeting**

The team agreed on the suggested 4 meetings per year. However, if need be, an emergency meeting should be included in the plan.

#### **1.2. Capacity building**

The team discussed on the suggested number of trainees and forwarded the following points.

- The activities should be separately treated for training and study tours.
- The number of participants that should take place in the training and study tour should be decided by the secretariat.

- The composition of the participants should consider proportionality at federal and regional level

### **1.3. Support to the decentralized REDD+ structure**

- i. With regard to the three regions suggested for the establishment of Streaming Committee and Technical Working Group, the team agreed if,
  - The suggested number is based on annual capacity or
  - The regions are those where piloting is going to be implemented

Otherwise, the SC and TWG need to be established in the regions that implement REDD+ strategies (e.g the lowland regions like Afar and Somali where the lowland woodlands are found).

- ii. **Institutional strengthening at regions**

- Should consider the whole nine regions
- A special REDD+ unit should be established in the regional bureaus under MoA and MEF

- iii. **Conduct Multi-Stakeholder national consultation**

The suggested 2 national consultation should be changed to five:

- Three regional consultation in the piloting regions
- Two at federal level that encompassed the representation of all the regions

## **Component 2**

Support to design of the National REDD+

### **2.1 Conduct awareness at national and regional**

- The team agreed on the suggested plan

### **2.2 Conduct training of trainers**

- No objection on the number of trainers
- The composition of trainers should be described clearly on the action plan
- The method of training and awareness creation should also be made clear on the plan and activities should be tied to it

## **II. Modalities**

### **1. Modalities of relationship with the secretariat should be through**

- i. The chair person/co –chair and
- ii. The secretary

### **2. Incentive to the SESA task force**

- Perdiem should not be considered as an incentive but the amount paid and accommodation should be reconsidered ( i.e the current payment do not cover costs)
- The REDD+ secretariat should study the incentive mechanisms of similar African countries and discuss with the TWG and submit to the Ministry for approval

### 3. Action plan for 2014 fiscal year

The task force prepared the following 2014 fiscal year action plan :

Component	Sub Component	Activity	Time frame
Support to National Management Arrangements	Conduct Regular/ Ad -hoc meetings	Federal REDD+ TWG meetings	4/Annum
		REDD+ SESA/ Consultation TFG meeting	8/Annum
	Capacity Building	Participation of 4 members TF in International Workshops/events relevant to REDD+	Quarterly
		Participation of 8 members of TF in international study tours relevant to REDD+	Quarterly
		Participation of 6 members of TF in study tours relevant to REDD+ (in-country)	Quarterly
		Participation of 6 members of TF in workshops relevant to REDD+ (In-country)	Quarterly
		Participation of Regional REDD+ SC, members of TWG focal persons in in-country trainings & workshops,	Quarterly

		events relevant to REDD+	
Support to decentralized structures to manage REDD+		Participate in Institutional strengthening targeting at regional level or coordination & implementation of REDD+ activities	Quarterly
		Participate in multi-stakeholder national consultations according to the consultation and participation plan	2/Annum
		Participate in awareness creation workshops on REDD+	Quarterly
		Participate in TOT on REDD+	Quarterly
		Support studies on issues related to SESA	2/Annum
		Advise the preparation of first version of National REDD+ Strategy	As appropriate
		Review the studies on drivers of deforestation & strategic options	Quarterly

#### 4. List of Attendees of the task force members

No	Organization	Representative	E-mail
1	Dr Almaz Tadesse	HoAREC&N	almazt@hoarec.org
2	Dr Girma Balcha	Climate Change Forum	girmaba@gmail.com
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