



# **Forest Carbon Partnership Facility**

**Global Consultation with Indigenous Peoples  
(Gaigirgordub, Guna Yala (TBC), Panama,  
September 27-29, 2011)**

Proposed Plan of Action – Revised  
July 22, 2011

# Objectives

- Acquire a better understanding of the FCPF
- Discuss the implementation of the Cancun Agreement on REDD+ and reach a common understanding on how FCPF will implement this in relation to the Draft Guidelines on Stakeholder Engagement in REDD+ Readiness
- Discuss the views and concerns of IPs and the implications of the FCPF Multiple Delivery Partner arrangement, in particular for environmental and social safeguards
- Discuss views and concerns of IPs regarding the Carbon Fund
- Reach an agreement on future mechanisms, processes and funding for the effective engagement of IPs in FCPF processes
- 2-hour information and update on the Bank's process of updating and consolidating its Safeguard Policies, with a focus on those safeguards of particular concern to Indigenous Peoples (e.g., Indigenous Peoples, Involuntary Resettlement, Forests)

# Organization (1)

- **Steering Committee**

- **Membership:**

- Nicholas Meitiaki Soikan ([soikan.meitiaki@mpido.org](mailto:soikan.meitiaki@mpido.org))
    - Juan Carlos Jintiach ([juancarlos.jintiach@gmail.com](mailto:juancarlos.jintiach@gmail.com))
    - Onel Masardule ([masardule@gmail.com](mailto:masardule@gmail.com))
    - Joan Carling ([joan@aippnet.org](mailto:joan@aippnet.org))
    - Fui Elisara, with Malia Nobrega ([fiuelisara51@yahoo.com](mailto:fiuelisara51@yahoo.com) and [malianob@gmail.com](mailto:malianob@gmail.com))

- **Responsible for**

- Facilitating the regional selection of all Indigenous Peoples participants and notifying the FMT [The SC needs to start collecting personal information, which is necessary for processing travel requests!]
    - Approving consultation agenda and terms of reference
    - Determining the facilitation arrangements and documentation
    - Providing Terms of Reference for the Facilitator
    - Determining the CSO representatives
    - Coordinating with the FMT
    - Providing relevant information for the meeting to the participants

# Organization (2)

- Contractor
  - Responsible for logistics
  - Responsible for hiring and paying the facilitator
  - Selected by competitive bidding upon formal solicitation by the FMT
  - Must register or be registered as a World Bank Vendor
  - Coordinates with Indigenous Peoples' organizations from Africa, Asia and Latin America and the Pacific
  - Reports to Steering Committee and FMT
  - Pays per diem to eligible meeting participants
  - Will have to pre-finance part of the event
  - All reimbursable costs should be supported with original receipts

# Organization (3)

- Facilitator
  - Responsible for preparing, facilitating and reporting on the consultation, as per the Terms of Reference provided by the Steering Committee

# Organization (4)

- Facility Management Team (FMT)
  - Responsible for
    - Managing contracting process
    - Buying plane tickets (international and domestic flights and/or road transport)
    - Providing relevant background documentation on the FCPF in English, French and Spanish
    - Assigning resource persons to liaise with the Steering Committee
    - Facilitating participation of FCPF PC members
    - Issuing all invitations
  - Contact points:
    - Benoît Bosquet ([bbosquet@worldbank.org](mailto:bbosquet@worldbank.org))
    - Haddy Sey ([hsey@worldbank.org](mailto:hsey@worldbank.org))
    - Peter Saile ([psaile@worldbank.org](mailto:psaile@worldbank.org))
    - Kennan Rapp ([krapp@worldbank.org](mailto:krapp@worldbank.org))
    - Daigo Koga ([dkoga@worldbank.org](mailto:dkoga@worldbank.org))
    - Sujatha Venkat Ganeshan ([svenkatganeshan@worldbank.org](mailto:svenkatganeshan@worldbank.org))

# Venue, Dates

- Identified venue: Gaigirgordub, Guna Yala, Panama
  - Facility must have
    - Seating capacity for about 100 people
    - Capacity for about 100 people to eat and sleep in sufficient comfort
    - Electricity during meeting hours
    - Internet access
    - Medical staff available
    - Capacity to house simultaneous interpretation in English, French and Spanish
- Dates: September 27-29, 2011
  - Week prior to the UNFCCC KP and LCA AWG sessions

# Invitations and Immigration

- SC to request authorization from Guna Yala authorities by July 29, 2011 [done]
- Indigenous Peoples invitees (max 55)
  - 5 regional IP representatives (5 observers: Kapupu, Soikan, Juan Carlos, Onel, Joan)
  - Max 50 national IPs (LAC: max 20; Africa: max 15; Asia: max 10; Pacific: max 2). Those should be from FCPF countries, with a priority to countries with R-PPs
  - Steering Committee to provide names by July 29, 2011
  - FMT to issue formal invitations by August 5, 2011
- Other invitees (max 35)
  - Who?
    - 2 Government of Panama
    - 4 FMT
    - 4 other World Bank
    - 10 PC Members
    - 4 Delivery Partners (ADB, FAO, IDB, UNDP)
    - 1 UN-REDD Programme
    - 4 CSOs: 2 from north + 2 from south
    - 1 Private sector
    - 4 UN IP experts (Special Rapporteur James Anaya, UNPFII, EMRIP)
  - FMT to issue formal invitations by August 5, 2011
- Invitees to notify the FMT of their participation and send their detailed profiles by August 19, 2011
- FMT to request visas for all invitees from Panamanian authorities by August 26, 2011



# Procurement Method

- World Bank prepares the Terms of Reference for single source selection and will share it with the Steering Committee
- World Bank contracts with an Indigenous Peoples' organization based in Panama without competitive bidding process. Possibly more than one organization could be hired, in which case the ToR would be split into 2 or more components, e.g.:
  - “Pass through” costs that will go to sub-contractors; and
  - Consulting services provided by the IP organization(s)
- “Pass-through” costs can be fully paid upfront, while the World Bank needs to hold some amount of the consulting services and overhead costs and pay them in accordance with the payment schedule (see slide #14)
- The World Bank still need to review the proposed selection of the third party sub-contractors based on the competitive quotes obtained (where obtainable) and issues a no-objection to the awarded IP organization

# Procurement Schedule (Tentative)

- By July 27: World Bank to send revised ToR to the Steering Committee
- By August 1: The SC to send comments on the ToR
- By August 3: World Bank to send proposal templates to the nominated IP organization(s) along with the finalized ToR
- By August 15: The nominated IP organization(s) submit the templates with clear budget estimates
- August 19: Contract awarded to the nominated IP organization(s)
- August 26: Start of contract

# Summary Timeline (Tentative)

- Procurement schedule

- By July 27: World Bank to send revised ToR to the Steering Committee
- By August 1: The SC to send comments on the ToR
- By August 3: WB to send proposal templates to the nominated IP organization(s) along with the finalized ToR
- By August 15: The nominated IP organization(s) submit the templates with clear budget estimates
- August 19: Contract awarded to the nominated IP organization(s)
- August 26: Start of contract

- Invitation and Immigration

- By July 28: WB to provide the SC a table of transit countries from different countries on the way to Panama (in standard routes to be proposed by Amex) and their visa requirements
- By July 29: SC to provide the FMT with names of participants
- By August 5: FMT to issue invitations to the invitees
- By August 12: Invitees to notify FMT of their participation and send their profiles (if still missing)
- By August 26: FMT to request visas for all invitees from Panamanian authorities (probably visas upon arrival)

- Consultation: September 27-29, 2011

# Issues for Discussion (1)

- Steering Committee:
  - Needs to start collecting personal information, which is necessary for processing travel requests!

# Issues for Discussion (2)

- Terms of reference
  - World Bank will redraft the ToR and share them with the Steering Committee
  - World Bank proposes to share the draft ToR with one or several 'independent' Indigenous Peoples representative(s) who is (are) not going to bid for the contract (e.g., Joan Carling?)

# Issues for Discussion (3)

- IP organizations to be contracted with must:
  - Be headquartered in Panama
  - Be registered or register as World Bank vendor
  - Have experience in organizing similar international events
  - Collect competitive quotes where possible from the sub-contractors, including but not limited to hotel rooms, venues, local transportation, interpretation services, catering services
  - Accept the payment schedule on the consultancy services, including overheads
    - Payment installment 1: 10% upon contract signature
    - Payment installment 2: 30% upon submission of the detailed agenda endorsed by the Steering Committee
    - Payment installment 3: 40% upon submission of facilitator's draft report in Spanish/English
    - Payment installment 4: 20% upon submission of translation of the facilitator's report in 2 languages (English/Spanish and French)

# Issues for Discussion (4)

- Purchase of plane tickets:
  - FMT to purchase international tickets only and contractor to purchase domestic tickets? OR
  - FMT to purchase all tickets? OR
  - Avoid domestic flights and travel by road + boat to Gaigirgordub?
- Selection of meeting location
  - Is Gaigirgordub the ideal location, given
    - Need to ensure support from COONAPIP and/or other Indigenous Peoples in Panama?
    - Size of the group (about 100 people)
    - Available infrastructure (electricity, internet access, medical doctors, etc.)