

**FOREST CARBON PARTNERSHIP FACILITY (FCPF)
TWELFTH PARTICIPANTS COMMITTEE MEETING**

**June 27-29, 2012
Santa Marta, Colombia**

Resolution PC/12/2012/2

**Process for Submitting and Reviewing Mid-Term Progress Reports and
Requests for Additional Funding**

Whereas:

1. Section 6.3(b) of the Charter Establishing the Forest Carbon Partnership Facility (Charter) states that a REDD Country Participant shall report to the Participants Committee (PC) on the progress made with respect to implementation of the Readiness preparation proposal (R-PP);
2. Resolution PC/7/2010/3 further provides that the REDD Country Participants shall submit a mid-term progress report to the PC according to a timetable in the grant agreement, and that the Facility Management Team (FMT), where appropriate, will develop a format for the reporting; and
3. PC, through Resolution PC/10/2011/1.rev, decided to provide up to US\$ 5 million in addition to the currently allocated maximum amount of US\$ 3.6 million grant per country to support REDD+ readiness activities for the REDD Country Participants that meet the criteria specified in the said Resolution.

The Participants Committee,

1. Decides to adopt the processes for the submission and review of mid-term progress reports and requests for additional funding described in FMT Note 2012-7 rev, subject to the revisions outlined in paragraph 3 below;
2. Recalling the five criteria laid out in Resolution PC/10/2011/1.rev for providing up to US\$5 million in additional funding, and recognizing that the Delivery Partner will be closely working and sharing information with the REDD Country Participant in assessing progress, decides that,
 - (i) The determination as to whether significant progress has been achieved¹ will be based on the Delivery Partner's mid-term grant monitoring report (or the equivalent document for the respective Delivery Partner) ("grant monitoring report").
 - (ii) The decision whether or not to allocate up to US\$5 million, nevertheless, will be made by the PC based on the five criteria, including the review of the REDD Country Participant's mid-term progress report itself.
 - (iii) In the Delivery Partner's grant monitoring report, the Delivery Partner will:

¹ This is criterion 1 of the five criteria laid out in Resolution PC/10/2011/1.rev.

- (a) Assess progress made in the FCPF-financed activities specified in the Grant Agreement (or the equivalent document for the respective Delivery Partner), in accordance with its respective policies and procedures;
 - (b) Assess whether significant progress has been achieved in the FCPF-financed activities; and
 - (c) Provide an explanation for this assessment.
3. Requests the FMT to revise FMT Note 2012-7 rev to:
- (i) Clarify that the objective of the mid-term progress report is to report on the progress made in activities funded by the FCPF Readiness Preparation Grant, while also providing an overview of the overall progress in the implementation of the R-PP;
 - (ii) Clarify that a REDD Country Participant's mid-term progress report will include: (1) an overview of the progress made in the implementation of the R-PP; (2) an analysis of progress achieved in those activities funded by the FCPF Readiness Preparation Grant, including identification of any delays in the implementation of the activities financed by the Grant and proposed actions to address the causes of the delays; (3) an updated budget for the overall Readiness preparation activities, including funds pledged by, and a brief description of activities supported by, other development partners; and (4) a review of the REDD Country Participant's compliance with the Common Approach;
 - (iii) Clarify that the REDD Country Participant's mid-term progress report should be developed in line with the stakeholder engagement process outlined in the R-PP;
 - (iv) Specify that a REDD Country Participant will submit its mid-term progress report to the FMT 8 weeks prior to the PC meeting at which the REDD Country Participant intends to present it. FMT will then verify that the mid-term progress report has been completed according to the format laid out in FMT Note 2012-7 rev. When complete, the FMT will make it available on the FCPF website and forward it to the PC at least 6 weeks prior to the PC meeting. If the mid-term progress report is not complete at least 6 weeks prior to the PC meeting, it will not be considered at that meeting;
 - (v) Specify that if the REDD Country Participant's mid-term progress report submitted to the FMT is in a language other than English, the FMT will arrange for translation into English in a timely manner;
 - (vi) Note that at the time of review of the REDD Country Participant's mid-term progress report, the PC is encouraged to take into consideration additional information and comments from FCPF Participants and Observers, and other relevant stakeholders; and
 - (vii) Insert the description of the process for determining the achievement of significant progress noted in paragraph 2 above.
4. Encourages that an independent review of the REDD Country Participant's progress in implementation of the R-PP be voluntarily undertaken.