



Forest Carbon Partnership Facility (FCPF)

Twenty Fourth Meeting of the Participants Committee (PC24)

and

Tenth Meeting of the Participants Assembly (PA10)

AGENDA

Santi Resort & Spa

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Luang Prabang

Lao PDR

Twenty Fourth Meeting of the Participants Committee (PC24)

Monday, September 25

8:00 – 8:15	Registration	
1. Opening of Participants Committee Meeting (PC24)		
8:15 – 8:45	1a. Welcome <ul style="list-style-type: none"> • Vice-Governor of Luang Prabang • Mr. Jean-Christophe Carret, Country Manager, World Bank • H.E. Dr. Phuang Parisak, Vice Minister, Ministry of Agriculture and Forestry, Lao PDR 	
8:45 – 9:15	1b. Review and approval of meeting agenda (Co-chairs) <ul style="list-style-type: none"> • Mr. Bounpone Sengthong, Deputy Director General, Department of Forestry, Ministry of Agriculture and Forestry, Lao PDR • Mr. Savanh Chanthakoummane, Director of REDD+ Division, Department of Forestry, Ministry of Agriculture and Forestry, Lao PDR • Ms. Lena Siciliano Bretas, Germany 	
9:15 – 9:30	1c. Overview of contact groups and PC Resolutions <ul style="list-style-type: none"> • Sachiko Morita, Legal Department, World Bank 	
2. Readiness Packages		
9:30 – 10:00	2a. Readiness Assessment Framework: Setting the stage for R-Package Reviews <ul style="list-style-type: none"> • Alex Lotsch, World Bank 	
10:00-11:30	2b. Madagascar – <i>resolution sought (Plenary)</i> <ul style="list-style-type: none"> • Mamitiana Andriamanjato, National REDD+ Coordinator • Juergen Blaser, Technical Advisory Panel expert • Tracy Johns, World Bank, on behalf of Erik Reed and Benjamin Garnaud, Task Team Leader, World Bank 	2c. Liberia – <i>resolution sought (Woodhouse)</i> <ul style="list-style-type: none"> • Saah David, National REDD+ Coordinator • Borwen Sayon, Deputy Managing Director For Operations, Forestry Development Authority • Harrison Kojwang, Technical Advisory Panel expert • Neeta Hoda, World Bank

11:30-1:00	2d. Nicaragua – <i>resolution sought (Plenary)</i> <ul style="list-style-type: none"> • Javier Gutierrez, REDD+ Project Coordinator • Eduardo Morales, Technical Advisory Panel expert • Zenia Salinas, World Bank, on behalf of Augusto Garcia, Task Team Leader, World Bank 	2e. Ethiopia – <i>resolution sought (Woodhouse)</i> <ul style="list-style-type: none"> • H.E. Kebede Yimam, State Minister of Forest, Ministry of Environment Forest and Climate Change • Yitebitu Moges, National REDD+ Project coordinator • Simon Rietbergen, Technical Advisory Panel expert • Stephen Danyo, Task Team Leader, World Bank
1:00 – 2:30	<i>Lunch</i>	
2:30 – 4:00	2f. Indonesia – <i>resolution sought</i> <ul style="list-style-type: none"> • Niken Sakuntaladewi, National REDD+ Coordinator, Forestry and Environment Research, Development and Innovation Agency (FOERDIA), Ministry of Environment and Forestry of Indonesia • Novia Widyaningtyas, Head of Division for REDD+, Directorate of Climate Change Mitigation, Directorate General of Climate Change, Ministry of Environment and Forestry • Muhammad Fadli, East Kalimantan Regional Council on Climate Change • Simon Rietbergen, Technical Advisory Panel expert • Dinesh Aryal, Task Team Leader, World Bank 	
4:00 – 4:30	<i>Coffee break</i>	
4:30 – 6:30	<i>Contact groups on draft PC Resolutions on Madagascar, Liberia, Nicaragua, Ethiopia, and Indonesia.</i>	

Tuesday, September 26	
3. R-PP Reviews: Existing REDD Countries without Guaranteed Access to Funding	
8:30-8:45	3a. Introduction to R-PP Reviews <ul style="list-style-type: none"> • Simon Whitehouse, Facility Management Team
8:45 – 9:45	3b. R-PP Gabon - <i>resolution sought</i> <ul style="list-style-type: none"> • Tanguy Gahouma, CEO, AGEOS • Salimata Follea and Laurent Valiergue, Task Team Leaders, World Bank • Dr. Juergen Blaser, Technical Advisory Panel expert
4. Mid-Term Progress Reports with requests for additional funding	

9:45-10:45	4a. Available funding and criteria for additional funding requests <ul style="list-style-type: none"> • Simon Whitehouse, Facility Management Team 	
10:45 – 11:00	<i>Coffee break</i>	
11:00-12:15	4b. El Salvador – <i>resolution sought</i> (Plenary) <ul style="list-style-type: none"> • Hon. Lina Dolores Pohl, Minister, Ministry of Environment and Natural Resources • Rodrigo Martínez, Task Team Leader, World Bank 	4c. Nigeria – <i>resolution sought</i> (Woodhouse) <ul style="list-style-type: none"> • Moses Modey Ama, Head of the National REDD+ Secretariat • Amos Abu, Task Team Leader, World Bank
12:15-1:30	4d. Togo – <i>resolution sought</i> <ul style="list-style-type: none"> • Hemou Assi, National REDD+ Coordinator • Totetiebe Dametougbe, Deputy REDD+ Coordinator • Essivi Sinmégnon Acakpo-Addra, President of Women’s REDD+ Consortium Togo • Mirko Serkovic, World Bank 	
1:30 – 2:30	<i>Lunch</i>	
2:30-4:30	<i>Contact groups on draft PC Resolutions on Togo, El Salvador, Nigeria, and Gabon.</i>	
4:30-5:30	<i>Contact groups (continued) on draft PC Resolutions on Madagascar, Liberia, Nicaragua, Ethiopia, and Indonesia, if needed.</i>	
5:30-6:30	<i>Contact groups (continued) on draft PC Resolutions on Togo, El Salvador, Nigeria, and Gabon, if needed.</i>	

Wednesday September 27	
5. Report back from contact groups	
8:00-9:00	5. Report back from contact groups (Facilitator of each contact group)
6. Facility and other Issues	
9:00-10:30	6a. Revised Monitoring and Evaluation Framework <ul style="list-style-type: none"> • Ronnie MacPherson, Consultant • Neeta Hooda, World Bank
10:30-10:45	<i>Coffee break</i>
10:45-11:45	6b. Registries <ul style="list-style-type: none"> • Alex Lotsch, World Bank

7. Closing	
11:45-12:00	7a. Next meetings <ul style="list-style-type: none"> • Breen Byrnes, Facility Management Team
12:00-12:45	7b. Adoption of PC Resolutions <ul style="list-style-type: none"> • Sachiko Morita, Legal Department, World Bank
12:45-1:00	7c. Co-chairs' conclusions <ul style="list-style-type: none"> • Mr. Bounpone Sengthong, Deputy Director General, Department of Forestry, Ministry of Agriculture and Forestry, Lao PDR • Mr. Savanh Chanthakoummane, Director of REDD+ Division, Department of Forestry, Ministry of Agriculture and Forestry, Lao PDR • Ms. Lena Siciliano Bretas, Germany
1:00	<i>End of PC24 meeting</i>
1:00-1:45	<i>Lunch</i>

FCPF Participants Assembly, Tenth Meeting (PA10)	
1. Opening of Participants Assembly Meeting (PA10)	
1:45-2:00	1a. Welcome <ul style="list-style-type: none"> • Ellysar Baroudy, Facility Management Team
2:00-2:15	1b. Review and approval of meeting agenda (Co-chairs)
2. Reports from the FMT and PC	
2:15-3:15	2. Update on progress and presentation of FY17 Annual Report <ul style="list-style-type: none"> • Ellysar Baroudy, Facility Management Team
3:15-3:30	<i>Coffee break</i>
3. Remarks by Observers and Delivery Partners	

3:30-4:30	<p>3a. Inter-American Development Bank</p> <ul style="list-style-type: none"> • Gerard Alleng, Climate Change Sr. Specialist <p>3b. United Nations Development Programme</p> <ul style="list-style-type: none"> • Joel Scriven, Regional Technical Specialist, UNDP <p>3c. UN-REDD Programme</p> <ul style="list-style-type: none"> • TBC <p>3d. Indigenous Peoples</p> <ul style="list-style-type: none"> • Grace Balawag, Tebtebba <p>3e. Southern civil society organizations</p> <ul style="list-style-type: none"> • Kanwar Iqbal, Institute of Sustainable Development <p>3f. Northern civil society organizations</p> <ul style="list-style-type: none"> • Chris Meyer, Senior Manager, Forest Policy, Environmental Defense Fund <p>3g. International Organizations</p> <ul style="list-style-type: none"> • Maria Garcia-Espinosa, Senior Forest Policy Officer <p>3h. Private Sector</p> <ul style="list-style-type: none"> • Margaret-Ann Splawn, Executive Director, CMIA
4. Legal Matters	
4:30-4:45	<p>4a. Procedures for election of the Participants Committee and Bureau of the Participants Committee</p> <ul style="list-style-type: none"> • Sachiko Morita, Legal Department, World Bank
4:45-6:15	<p>4b. Election of the PC and PC Bureau</p> <ul style="list-style-type: none"> • Caucus of REDD Country Participants • Caucus of Donor Participants and Carbon Fund Participants
6:15-6:45	<p>4c. Report on results of the election of the PC and PC Bureau</p> <ul style="list-style-type: none"> • Sachiko Morita, Legal Department, World Bank
<i>6:45</i>	<i>End of PA10 meeting</i>
<i>7:00</i>	<i>Joint FIP/FCPF Reception at Phamsai Houng Cha Lurn Restaurant.</i>

Joint FIP and FCPF Knowledge Management Day

Thursday, September 28

Time	Session	Room 1	Room 2	Room 3	Room 4
8:30-8:45	<i>Transition to sessions</i>				
8:45-10:15	Session 1	Coordinating financing for large-scale climate engagement	SME Financing for Sustainable Forest Management	Successes and Challenges in combating illegal logging and deforestation:	Inclusive and Sustainable Forest Management
10:15-10:30	<i>Transition to next sessions</i>				
10:30-12:00	Session 2	REDD+ Strategy development	Engaging Private Sector in forest landscape programs	Experiences on tenure in forest programs	Enhancing Equity in Community-Based Forestry and Non-Timber Forest Product Development
12:00-1:45	<i>Lunch</i>				
1:45-3:25	Session 3	Knowledge Café: Several discussion tables where a country can present a challenge or idea for fast-paced 45 min feedback discussions. There would be 2 rounds during this slot.			
3:25-3:40	<i>Transition to next sessions</i>				
3:40-5:10	Session 4	Learning Clinic on FCPF ER-Program development	Communicating on REDD+	Strengthening Climate Action through Stakeholder Involvement	Strategic Alignment and Policy Engagement: What works to make it more inclusive?
5:10-5:15	<i>Instructions for Field Trip</i>				

Joint FIP and FCPF Field Visit

Friday, September 29

9:00AM-5:00PM

Trip one: KuangXi Waterfall Catchment Area

Trip two: Long Lun (Cheh Lao Project)

Trip three: Pha Tad Kae

Trip four: Teak smallholders, Ban Xieng Lom and Ban Kok Ngiew

ANNOTATIONS FOR PC24

Materials available at <https://www.forestcarbonpartnership.org/PA10PC24>

Session 1b. Review and approval of meeting agenda

The PC24 Co-chairs will introduce and request approval for the agenda, focusing on the key topics and objectives and expected PC actions.

Session 1c. Overview of contact groups and PC Resolutions

Brief introduction of the topics that require deliberation in the PC contact groups and adoption of a PC Resolution at PC22. See table below.

Resolution # and Topic	Facilitator	Meeting Room	Sept 25 4:30pm	Sept 26 2:30pm	Sept 26 4:30pm	Sept 26 5:30pm
1. Ethiopia's R-Package	Karin Kaechele	Plenary			If needed	
2. Indonesia's R-Package	Alex Lotsch	Woodhouse			If needed	
3. Liberia's R-Package	Neeta Hooda	Plenary			If needed	
4. Madagascar's R-Package	Tracy Johns	Fitness			If needed	
5. Nicaragua's R-Package	Zenia Salinas	Meghalaya			If needed	
6. Gabon's R-PP	Tracy Johns	Woodhouse				If needed
7. El Salvador's request for additional funding	Rodrigo Martinez	Plenary				If needed
8. Nigeria's request for additional funding	Neeta Hooda	Meghalaya				If needed
9. Togo's request for additional funding	Mirko Serkovic	Fitness				If needed

Session 2a. Readiness Assessment Framework: Setting the stage for Readiness Package Reviews

The submission and review of the Readiness-Package (R-Package) is a major milestone in a REDD Country's readiness preparation process. The FMT presents key elements of the FCPF's Readiness Assessment Framework and the review process to assess REDD Countries' progress, ahead of Countries' presentations of their R-Packages for PC consideration and endorsement in Session 2b-f. The Readiness Assessment Framework was adopted by the PC in March 2013 (PC14). Further guidance on the R-Package [review](#) process was provided by the PC in November 2014 (PC18).

Background documentation: [A Guide to the FCPF Readiness Assessment Framework](#); The Readiness Package Assessment Framework (FMT Note 2013-1 rev) and Resolution PC/14/2013/1 are available on the PC14 website at <https://www.forestcarbonpartnership.org/pc14-march-19-21-2013-washington-dc-usa>; [Co-Chairs' Summary of Eighteenth Meeting of the FCPF Participants Committee \(PC18\)/Seventh Meeting of the FCPF Participants Assembly \(PA7\)](#).

Sessions 2b-f. Readiness Packages

As per the FCPF Charter, a REDD Country Participant may submit an R-Package based on progress in implementing its Readiness Preparation Proposal (R-PP), and request the PC to endorse it. The format and process for Readiness Packages are laid out in the Readiness Package Assessment Framework and the PC14 Resolution that adopted the framework. Ethiopia, Nicaragua, Liberia, Madagascar, and Indonesia have each submitted an R-Package for endorsement at the PC24 meeting.

Background documentation: Ethiopia, Nicaragua, Liberia, Madagascar, and Indonesia's Readiness Packages and the respective Technical Advisory Panel (TAP) reviews are available on the PC24 webpage.

Expected PC action: The PC may adopt a resolution which endorses Ethiopia, Nicaragua, Liberia, Madagascar, and Indonesia's Readiness Packages respectively and: 1) recognizes the readiness progress achieved to date, and 2) lists strengths and areas for improvement.

Session 3a. Introduction to R-PP Reviews

The FMT will provide an introduction to Readiness Preparation Proposals and the PC decision to allocate funding.

Session 3b. R-PP Gabon

Gabon will present its R-PP for assessment by the PC. After presentation by the country representative, the TAP and the World Bank will share observations with the PC. The following discussion in plenary will provide additional elements for a contact group to prepare a draft PC resolution.

Background documentation: The R-PP and the TAP report will be available on the PC24 webpage.

Expected PC action: The PC could adopt a resolution as to whether the respective R-PP provides a sufficient basis for funding to move ahead with preparation for readiness and to request the World Bank to complete due diligence with a view to entering into a grant agreement.

Session 4a. Available funding and criteria for additional funding requests

Currently available funding in the Readiness Fund is wholly allocated. Decisions need to be taken at PC24 regarding allocations, but any allocations clearly need to be made subject to availability of resources. The FMT will make proposals on how remaining funds could be allocated, including proposals for imposing deadlines on the signing of grants in order to ensure that allocated funds are spent in a timely manner and make unspent funds available for other purposes.

Background documentation: FMT note and presentation.

Expected PC action: The PC would adopt individual country resolutions on allocations and grant signing deadlines.

Sessions 4b-d. Mid-Term Progress Reports with requests for additional funding

Togo, El Salvador, and Nigeria will present their Mid-Term Progress Reports on implementation of their FCPF grants, and their requests for additional readiness funding of up to US\$5 million. The World Bank and United Nations Development Program, in their capacity as Delivery Partners to each of these Countries, will also present their assessment of the progress achieved so far.

Background documents: Togo, El Salvador, and Nigeria's Progress Reports and requests for additional funding are available on the PC24 webpage.

Expected PC action: The PC may adopt a resolution for each Country, allocating additional funding.

Session 5. Report back from contact groups

Each facilitator of each contact group will report back to the PC on progress.

Session 6a. Revised Monitoring and Evaluation Framework

At PC24 in Ghana one of the actions identified in the action plan as follow up to second FCPF evaluation recommendations was commissioning the revision of the FCPF M&E Framework. The FMT supported the hiring of the consultant to undertake this work. Ronnie MacPherson (consultant) started the work in July 2017 and submitted the Inception Report which was reviewed and agreed by the Oversight Committee. A first draft presenting the changes to the indicators of the M&E Framework has been prepared. The consultant will present the key changes proposed for PC feedback at the session. A consultation document on proposed revised indicators and the presentation will be made available on the PC24 webpage. Additional feedback will be solicited through targeted consultations in side meetings during the PC meeting.

Background documentation: Consultation document on proposed revised indicators and presentation.

Expected PC action: Provide feedback to FMT and consultant. No decision necessary.

Session 6b. Registries

The World Bank/FMT will present an update.

Background documentation: Presentation.

Expected PC action: None

Session 7a. Next meetings

The FMT will present the proposed dates and venues for upcoming FCPF meetings.

Expected PC action: Provide guidance and potentially approve the dates for the upcoming meetings.

ANNOTATIONS FOR PA10

Session 2. Update on progress, and presentation of FY17 Annual Report

As per the FCPF Charter, the PC shall report to the PA at each Annual meeting on the decisions made by the PC and, where appropriate, other issues discussed by the PC. It is anticipated that the PC24 Co-chairs will defer to the FMT to provide this report, as well as to report on other progress made in the FCPF more broadly. As such, the FMT will present the Fiscal Year 2017 annual report which covers July 1, 2016 – June 30, 2017, as well as specific progress made since PC23 in March 2016.

Background documentation: The Annual Report will be available on the PC24 webpage and FCPF home page. The updated Dashboard and Country Progress Sheets are also available on the FCPF website.

Expected PC action: None.

Sessions 3a-h. Remarks from Observers and Delivery Partners

The Observers recognized in the FCPF Charter and the Delivery Partners approved by the PC will make remarks on developments in the past fiscal year and looking forward into the future. Approximately seven minutes will be set aside for each representative.

Expected PC action: None.

Session 4a-c. Election of the Participants Committee and Bureau of the Participants Committee

Background documentation: FCPF Charter, sections 10.02 (b) and 11.2; Rules of Procedure for Meetings of the Participants Committee, article VII; and PC election criteria agreed by financial contributors in May 2011 are accessible at

<http://www.forestcarbonpartnership.org/sites/fcp/files/Documents/tagged/6.FCPF%20PC%20Donor%200%26%20CF%20Participant%20Election%20Principles%2005-17-11.pdf>.

Expected PA action: The Participants will break into caucus groups (REDD Country Participants in one group, and Donor Participants and Carbon Participants in the other group) and elect their representatives (14 members each for the PC, among whom three Donor Participant and Carbon Participant members and five REDD Country Participant members to serve on the Bureau). REDD Country Participants will also elect 3 REDD Country Participants to attend the Carbon Fund Meetings as Observers, in accordance with Section 8.01 of the Carbon Fund Rules and Procedure which are accessible at <https://www.forestcarbonpartnership.org/charter-and-rules-procedure>

Caucus	Focal point	Meeting Room
Financial Contributors	Simon Whitehouse	Fitness
Africa	Neeta Hooda	Woodhouse
Asia and the Pacific	Alex Lotsch	Meghalaya
Latin America	Leonel Iglesias	Plenary