



**Forest Carbon Partnership Facility (FCPF)**

**Twenty-second Meeting of the Participants Committee (PC22)**

**and**

**Ninth Meeting of the Participants Assembly (PA9)**

**AGENDA**

**Kempinski Hotel Gold Coast City Accra  
Ministries, Gamel Abdul Nasser Avenue PMB 66**

**Accra, Ghana  
TEL:+233 24 243 6000**

**<https://www.kempinski.com/en/accra/hotel-gold-coast-city>**

## Monday, September 26

8:00 – 8:15	<i>Registration</i>
<b>1. Opening of Participants Committee Meeting (PC22)</b>	
8:15 – 8:45	<p>1a. Welcome</p> <ul style="list-style-type: none"> <li>• Hon. Nii Osah Mills, Minister, Ministry of Lands and Natural Resources, Republic of Ghana</li> <li>• Henry G.R. Kerali, Country Director, Ghana, Sierra Leone and Liberia, Africa región</li> <li>• Samuel Afari Dartey, Chief Executive, Forestry Commission, Ghana</li> <li>• Stephen Kwabena Opuni, Chief Executive, Ghana Cocoa Board</li> </ul>
8:45 – 9:15	<p>1b. Review and approval of meeting agenda (Co-chairs)</p> <ul style="list-style-type: none"> <li>• Yaw Kwakye, Head, Climate Change Unit, Forestry Commission, Ghana</li> <li>• Simon Stumpf, Deputy Head of Division, Federal Ministry for Economic Cooperation and Development, Germany</li> </ul>
9:15 – 9:30	<p>1c. Overview of contact groups and PC Resolutions</p> <ul style="list-style-type: none"> <li>• Stephanie Tam, Facility Management Team</li> </ul>
<b>2. Readiness Packages</b>	
9:30 – 10:00	<p>2a. Readiness Assessment Framework: Setting the stage for R-Package Reviews</p> <ul style="list-style-type: none"> <li>• Alex Lotsch, Facility Management Team</li> </ul>
10:00 – 11:30	<p>2b. Nepal – <i>resolution sought</i></p> <ul style="list-style-type: none"> <li>• Sindhu Prasad Dhungana, Joint Secretary and Chief, Ministry of Forests and Soil Conservation</li> <li>• Mohan Poudel, Under Secretary, REDD Implementation Center, Ministry of Forests and Soil Conservation</li> <li>• Simon Rietbergen, Technical Advisory Panel expert</li> <li>• Rajesh Koirala, Facility Management Team, on behalf of Abdelaziz Lagnaoui, Task Team Leader, World Bank</li> </ul>
11:30 – 12:00	<i>Coffee break</i>
12:00 – 1:30	<p>2c. Ghana – <i>resolution sought</i></p> <ul style="list-style-type: none"> <li>• Yaw Kwakye, Head, Climate Change Unit, Forestry Commission, Ghana</li> <li>• Peter Graham, Technical Advisory Panel expert</li> <li>• Asferachew Abate Abebe, Task Team Leader, World Bank</li> </ul>
1:30 – 2:30	<i>Lunch</i>

2:30 – 4:00	<p>2d. Republic of Congo – <i>resolution sought</i></p> <ul style="list-style-type: none"> <li>• Georges Claver Boundzanga, National REDD+ Coordinator, Ministry of Forest Economy, Sustainable Development and the Environment</li> <li>• Juergen Blaser, Technical Advisory Panel expert</li> <li>• Daniela Goehler, Facility Management Team, on behalf of Julian Lee, Task Team Leader, World Bank</li> </ul>
4:00 – 4:30	<i>Coffee break</i>
4:30 – 6:00	<p>2e. Chile – <i>resolution sought</i></p> <ul style="list-style-type: none"> <li>• Angelo Francesco Sartori Ruilova, Chilean Government Representative, CONAF</li> <li>• Osvaldo Quintanilla, Chilean Government Representative, CONAF</li> <li>• Simon Rietbergen, Technical Advisory Panel expert</li> <li>• Leonel Iglesias, Facility Management Team, on behalf of Peter Jipp, Task Team Leader, World Bank</li> </ul>
6:00 – 8:00	<i>Contact groups on draft PC Resolutions on Nepal, Ghana, Republic of Congo, and Chile</i>

<b>Tuesday, September 27</b>	
8:30 – 10:00	<p>2f. Vietnam – <i>resolution sought</i></p> <ul style="list-style-type: none"> <li>• Nguyen Van Ha, Deputy Director General of the Administration of Forestry, Ministry of Agriculture and Rural Development</li> <li>• Vu Tan Phuong, Director, Training and International Cooperation Department, Vietnam Academy of Forest Sciences</li> <li>• Harrison Kojwang, Technical Advisory Panel expert</li> <li>• Alex Lotsch, Facility Management Team, on behalf of Lan Nguyen, Task Team Leader, World Bank</li> </ul>
10:00 – 10:30	<i>Coffee break</i>
<b>3. Mid-Term Progress Reports with requests for additional funding</b>	
10:30-10:45	3a. Available funding and criteria for additional funding requests (Simon Whitehouse)
10:45 – 12:00	<p>3b. Cambodia – <i>resolution sought</i></p> <ul style="list-style-type: none"> <li>• Saret Khorn, Deputy Director, Department of Forest and Community Forestry, Ministry of Agriculture Forestry and Fisheries</li> <li>• Joel Scriven, Regional Technical Specialist, United Nations Development Programme</li> </ul>
12:00-1:15	<p>3c. Madagascar – <i>resolution sought</i></p> <ul style="list-style-type: none"> <li>• Mamitiana Andriamanjato, Coordinator, REDD+ National Coordination Office</li> <li>• Tracy Johns, on behalf of the co-Team Task Leaders Giovanni Ruta and Erik Reed, World Bank</li> </ul>

1:15 – 2:15	Lunch
2:15 – 3:30	3d. Nicaragua – <i>resolution sought</i> <ul style="list-style-type: none"> <li>• Javier Gutierrez, ENDE-REDD+ Project Coordinator, Ministry of Natural Resources and Environment (MARENA)</li> <li>• Augusto García, Task Team Leader, World Bank</li> </ul>
3:30 – 3:45	Coffee break
3:45 – 5:15	Contact groups on draft PC Resolutions on Vietnam, Cambodia, Madagascar and Nicaragua
5:15	Contact groups (continued) on draft PC Resolutions on Nepal, Ghana, Republic of Congo, and Chile, if needed

<b>Wednesday September 28</b>	
9:00 – 10:30	Contact groups (continued) on draft PC Resolutions on Vietnam, Cambodia, Madagascar and Nicaragua, if needed
10:30 – 11:00	Coffee break
<b>4. Report back from contact groups</b>	
11:00 – 12:00	4. Report back from contact groups (FMT facilitator of each contact group)
12:00 – 1:30	Lunch
<b>5. Facility and other Issues</b>	
1:30 – 3:00	5. Second Evaluation of the FCPF <ul style="list-style-type: none"> <li>• FMT update: Neeta Hooda, Facility Management Team</li> <li>• Indufor presentation: <ul style="list-style-type: none"> <li>○ Majella Clarke, Head of Evaluation team, Indufor</li> <li>○ Marko Katila, Quality Manager of Indufor Evaluation</li> </ul> </li> <li>• Oversight Committee update: <ul style="list-style-type: none"> <li>○ Bente Herstad, Policy Director, Norad</li> <li>○ Yaw Kwakye, Head, Climate Change Unit, Forestry Commission, Ghana</li> <li>○ Mercedes Esperon, Institutional Development and Stakeholder Engagement Officer, Ministry of Environment and Sustainable Development, Argentina</li> </ul> </li> </ul>
3:00 – 3:30	Coffee break
<b>6. Closing</b>	

3:30 – 3:45	6a. Next meetings <ul style="list-style-type: none"> <li>Stephanie Tam, Facility Management Team</li> </ul>
3:45 – 4:30	6b. Adoption of PC Resolutions <ul style="list-style-type: none"> <li>Simon Whitehouse, Facility Management Team</li> </ul>
4:30 – 5:15	6c. Co-chairs' conclusions <ul style="list-style-type: none"> <li>Yaw Kwakye, Head, Climate Change Unit, Forestry Commission, Ghana</li> <li>Simon Stumpf, Senior Policy Officer, BMZ</li> </ul>
5:15	<i>End of PC22 meeting</i>
6:00	<i>Buses depart for dinner cocktail reception at Labadi Beach Hotel, hosted by the Government of Ghana</i>

<b>FCPF Participants Assembly, Ninth Meeting (PA9)</b> <b>Thursday, September 29</b>	
8:00 – 8:30	<i>Registration</i>
<b>1. Opening of Participants Assembly Meeting (PA9)</b>	
8:30 – 8:45	1a. Welcome <ul style="list-style-type: none"> <li>Ellysar Baroudy, Facility Management Team</li> </ul>
8:45 – 9:00	1b. Review and approval of meeting agenda (Co-chairs)
<b>2. Reports from the FMT and PC</b>	
9:00 – 10:00	2. Update on progress and presentation of FY16 Annual Report <ul style="list-style-type: none"> <li>Ellysar Baroudy, Facility Management Team</li> </ul>
10:00 – 10:30	<i>Coffee break</i>

3. Remarks by Observers and Delivery Partners		
10:30 – 11:30	<p>3a. Inter-American Development Bank</p> <ul style="list-style-type: none"> <li>• Omar Samayoa, Climate Change Specialist, IADB</li> </ul> <p>3b. United Nations Development Programme</p> <ul style="list-style-type: none"> <li>• Tim Clairs, Principal Policy &amp; Technical Advisor, REDD at UNDP</li> </ul> <p>3c. UN-REDD Programme</p> <ul style="list-style-type: none"> <li>• TBC</li> </ul> <p>3d. Indigenous Peoples</p> <ul style="list-style-type: none"> <li>• TBD</li> </ul> <p>3e. Southern civil society organizations</p> <ul style="list-style-type: none"> <li>• TBD</li> </ul> <p>3f. Northern civil society organizations</p> <ul style="list-style-type: none"> <li>• Chris Meyer, Senior Manager, Forest Policy, Environmental Defense Fund</li> </ul> <p>3g. International Organizations</p> <ul style="list-style-type: none"> <li>• Adriana Vidal, Forest Policy Officer, International Union for Conservation of Nature (IUCN)</li> </ul> <p>3h. Private Sector</p> <ul style="list-style-type: none"> <li>• TBD</li> </ul>	
4. Remarks by Other REDD+ Initiatives		
11:30 – 12:30	<p>4a. Forest Investment Program</p> <ul style="list-style-type: none"> <li>• TBD, World Bank</li> </ul> <p>4b. BioCarbon Fund Initiative for Sustainable Forest Landscapes</p> <ul style="list-style-type: none"> <li>• Ellysar Baroudy, Facility Management Team</li> </ul>	
5. Legal Matters		
12:30 – 12:45	<p>5a. Procedures for election of the Participants Committee and Bureau of the Participants Committee</p> <ul style="list-style-type: none"> <li>• Simon Whitehouse, Facility Management Team</li> </ul>	
12:45 – 2:15	<p><i>Lunch and Election of the PC and PC Bureau</i></p> <ul style="list-style-type: none"> <li>• Caucus of REDD Country Participants</li> <li>• Caucus of Donor Participants and Carbon Fund Participants</li> </ul>	
2:15 – 2:45	<p>5b. Report on results of the election of the PC and PC Bureau</p> <ul style="list-style-type: none"> <li>• Simon Whitehouse, Facility Management Team</li> </ul>	
6. Knowledge Sharing		
2:45 – 4:15	<p>6a. Session 1: REDD+ Benefit Sharing experiences in Ghana, Mexico and Peru <i>(in cooperation with IUCN )</i></p>	<p>6b. Session 2: Lessons learned from creating Forest Reference Levels for UNFCCC <i>(in cooperation with EDF, IUCN, TNC, and WWF)</i></p>

4:15 – 4:45	<i>Coffee break</i>
4:45 – 5:30	6c. Session 3: Sharing lessons on ER Program development and review for the FCPF Carbon Fund
5:30 – 6:00	6d. Session 4: Gathering input to the FCPF’s knowledge strategy and work program for FY17 & beyond
<b>7. Closing</b>	
6:00 – 6:30	7. Co-chairs’ conclusions <ul style="list-style-type: none"> <li>• Yaw Kwakye, Head, Climate Change Unit, Forestry Commission, Ghana</li> <li>• Simon Stumpf, Deputy Head of Division, Federal Ministry for Economic Cooperation and Development, Germany</li> </ul>
6:00	<i>End of PA9 meeting</i>

<b>Friday, September 30</b>	
<i>Time TBD</i>	<i>Field visit</i>

## ANNOTATIONS FOR PC22

*Materials available at <https://www.forestcarbonpartnership.org/PA9/PC22>*

### **Session 1b. Review and approval of meeting agenda**

The PC22 Co-chairs will introduce and request approval for the agenda, focusing on the key topics and objectives and expected PC actions.

### **Session 1c. Overview of contact groups and PC Resolutions**

The FMT will briefly introduce the topics that require deliberation in the PC contact groups and adoption of a PC Resolution at PC22. See table below.

<b>Resolution # and Topic</b>	<b>FMT Facilitator</b>	<b>Meeting Room</b>	<b>Sept 26 6:00 pm</b>	<b>Sept 27 3:45 pm</b>	<b>Sept 27 5:15 pm</b>	<b>Sept 28 9:00 am</b>
1. Nepal R-Package	Rajesh Koirala / Alex Lotsch	Palm Jumeirah				
2. Ghana R-Package	Neeta Hooda / Nicholas Soikan	Baltschug				
3. Republic of Congo R-Package	Daniela Goehler / Tracy Johns	Adlon Ballroom				
4. Chile R-Package	Leonel Iglesias / Zenia Salinas	Siam				
5. Vietnam R- Package	Alex Lotsch / Haddy Sey	Baltschug				
6. Cambodia's request for \$5m additional funding	Rajesh Koirala / Neeta Hooda	Palm Jumeirah				
7. Madagascar's request for \$5m additional funding	Tracy Johns / Daniela Goehler	Adlon Ballroom				
8. Nicaragua's request for \$5m additional funding	Zenia Salinas / Leonel Iglesias	Siam				



## **Session 2a. Readiness Assessment Framework: Setting the stage for Readiness Package Reviews**

The submission and review of the Readiness-Package (R-Package) is a major milestone in a REDD Country's readiness preparation process. The FMT presents key elements of the FCPF's Readiness Assessment Framework and the review process to assess REDD Countries' progress, ahead of Countries' presentations of their R-Packages for PC consideration and endorsement in Session 2b-f. The Readiness Assessment Framework was adopted by the PC in March 2013 (PC14). Further guidance on the R-Package [review](#) process was provided by the PC in November 2014 (PC18).

**Background documentation:** [A Guide to the FCPF Readiness Assessment Framework](#); The Readiness Package Assessment Framework (FMT Note 2013-1 rev) and Resolution PC/14/2013/1 are available on the PC14 website at <https://www.forestcarbonpartnership.org/pc14-march-19-21-2013-washington-dc-usa>; [Co-Chairs' Summary of Eighteenth Meeting of the FCPF Participants Committee \(PC18\)/Seventh Meeting of the FCPF Participants Assembly \(PA7\)](#).

## **Sessions 2b-f. Readiness Packages**

As per the FCPF Charter, a REDD Country Participant may submit an R-Package based on progress in implementing its Readiness Preparation Proposal (R-PP), and request the PC to endorse it. The format and process for Readiness Packages are laid out in the Readiness Package Assessment Framework and the PC14 Resolution that adopted the framework. Nepal, Ghana, Republic of Congo, and Chile have each submitted an R-Package for endorsement at the PC22 meeting.

**Background documentation:** Nepal, Ghana, Republic of Congo, Vietnam, and Chile's Readiness Packages and the respective Technical Advisory Panel (TAP) reviews are available on the PC22 webpage.

**Expected PC action:** The PC may adopt a resolution which endorses Nepal, Ghana, Republic of Congo, Vietnam, and Chile's Readiness Packages respectively and: 1) recognizes the readiness progress achieved to date, and 2) lists strengths and areas for improvement.

## **Sessions 3a-d. Mid-Term Progress Reports with requests for additional funding**

Cambodia, Madagascar, and Nicaragua will present their Mid-Term Progress Reports on implementation of their FCPF grants, and their requests for additional readiness funding of up to US\$5 million. The World Bank and United Nations Development Program, in their capacity as Delivery Partners to each of these Countries, will also present their assessment of the progress achieved so far.

**Background documents:** Cambodia, Madagascar, and Nicaragua's Progress Reports and requests for additional funding are available on the PC22 webpage.

**Expected PC action:** The PC may adopt a resolution for each Country, allocating additional funding.

## **Session 5. Second Evaluation of the FCPF**

As per the FCPF Monitoring and Evaluation Framework endorsed by the PC, a second FCPF evaluation was mandated for 2015 and is currently underway. The final Second FCPF Evaluation Report is expected on September 19, 2016. The session will include an update by co-chairs of the evaluation Oversight Committee including OC decision on report endorsement (*expected in week of September 19, 2016*), and a presentation of key findings and recommendations as included in the final report by the Indufor consultants who are conducting the evaluation.

**Background documentation:** Update presentations on the evaluation will be available on the PC22 webpage. In addition the chapter on evaluation conclusions and recommendations (and translation in Spanish and French) will also be made available in time for the meeting.

**Expected PC action:** Feedback on next steps on evaluation findings and recommendations,

## **ANNOTATIONS FOR PA9**

### **Session 2. Update on progress, and presentation of FY16 Annual Report**

As per the FCPF Charter, the PC shall report to the PA at each Annual meeting on the decisions made by the PC and, where appropriate, other issues discussed by the PC. It is anticipated that the PC22 Co-chairs will defer to the FMT to provide this report, as well as to report on other progress made in the FCPF more broadly. As such, the FMT will present the Fiscal Year 2016 annual report which covers July 1, 2015 – June 30, 2016, as well as specific progress made since PC21 in May 2016.

Background documentation: The Annual Report will be available on the PC22 webpage and FCPF home page. The updated Dashboard and Country Progress Sheets are also available on the FCPF website.

**Expected PC action:** None.

### **Sessions 3a-h. Remarks from Observers and Delivery Partners**

The Observers recognized in the FCPF Charter and the Delivery Partners approved by the PC will make remarks on developments in the past fiscal year and looking forward into the future. Approximately seven minutes will be set aside for each representative.

### **Session 4. Remarks by other REDD+ Initiatives**

The Forest Investment Program and the BioCarbon Fund ISFL will make remarks on developments in the past fiscal year and looking forward into the future.

**Background documentation:** The World Bank Forest Action Plan is available at:

<http://pubdocs.worldbank.org/pubdocs/publicdoc/2016/4/190381459984535520/WBG-Forest-Action-Plan-FY16-6apr16-CODE.pdf>

The World Bank Climate Change Action Plan is available at:

<http://pubdocs.worldbank.org/pubdocs/publicdoc/2016/4/677331460056382875/WBG-Climate-Change-Action-Plan-public-version.pdf>

**Expected PC action:** None.

### **Session 5a-b. Election of the Participants Committee and Bureau of the Participants Committee**

**Background documentation:** FCPF Charter, sections 10.02 (b) and 11.2; Rules of Procedure for Meetings of the Participants Committee, article VII; and PC election criteria agreed by financial contributors in May 2011 are accessible at

<http://www.forestcarbonpartnership.org/sites/fcp/files/Documents/tagged/6.FCPF%20PC%20Donor%20%26%20CF%20Participant%20Election%20Principles%2005-17-11.pdf>.

**Expected PA action:** The Participants will break into caucus groups (REDD Country Participants in one group, and Donor Participants and Carbon Participants in the other group) and elect their representatives (14 members each for the PC, among whom three Donor Participant and Carbon Participant members and five REDD Country Participant members to serve on the Bureau).

	<b>FMT focal point</b>	<b>Meeting Room</b>
Financial Contributors	Simon Whitehouse	Palm Jumeirah
Africa	Neeta Hooda, Daniela Goehler	Baltschug
Asia and the Pacific	Alex Lotsch	Siam
Latin America	Leonel Iglesias	Adlon Ballroom

### **Session 6a-d. Knowledge Sharing Sessions**

#### **Session 1: REDD+ Benefit Sharing experiences in Ghana, Mexico and Peru**

During this session Fabiola Navarrete from Mexico, Kenneth Peralta from Peru, and Roselyn Adjei from Ghana will showcase their country experience on the value and successes in designing, demonstrating and integrating livelihood enhancing incentives for REDD+ frameworks to catalyse long-term engagement of communities to reduce deforestation and forest degradation, this as part of the effort of the REDD+ Benefit Sharing Project implemented with support of IUCN and local partners. The panel will be facilitated by George Akwah from IUCN.

This session has been organized in cooperation with IUCN.

## **Session 2: Lessons learned from creating Forest Reference Levels for UNFCCC**

Forest Reference Levels are critical to REDD+ because they provide the benchmark against which countries measure results of REDD+ implementation. Several countries have submitted reference levels to the UNFCCC and the FCPF, however reference levels are still a learning-by-doing process, generating valuable lessons for REDD+ countries, donors, and technical assessors.

On the panel, Josephina Braga from the World Wildlife Fund will present lessons and best practices on reference levels collected from a workshop held in May, 2016 by Environmental Defense Fund, the International Union for the Conservation of Nature, The Nature Conservancy, Union for Concerned Scientists and World Wildlife Fund. This workshop provided an unprecedented convening of experts that were involved in creating forest reference levels as well as those that served as technical assessors of reference levels for the UNFCCC. Ghislain Hippolyte Sabin Guendehou from Benin will elaborate on the lessons he took away from the workshop as a technical assessor of reference levels for the UNFCCC. Vu Tan Phuong from Vietnam and Angelo Sartori from Chile will discuss the process and challenges involved in creating REDD+ reference levels from their countries' experience. Finally, Alex Lotsch from the FCPF Facility Management Team will discuss the implications of this work for donor and multilateral development entities. The panel will be moderated by Duncan Marsh from The Nature Conservancy.

This session has been organized in cooperation with Environmental Defense Fund, the International Union for the Conservation of Nature, The Nature Conservancy, Union for Concerned Scientists and World Wildlife Fund.

## **Session 3: Sharing lessons on ER Program development and review for the FCPF Carbon Fund**

During this session representatives from a number of REDD+ countries that have advanced to submission of their ER Program Documents (ERPD) to the FCPF Carbon Fund will share lessons and experiences from ERPD development including the subsequent review process through the Carbon Fund. Speakers will discuss challenges they experienced in conceptual and methodological design of ER programs, with validation of program approaches at the national level as well as during the formal review process of the Carbon Fund. This session will be moderated in a fast-paced talk-show format.

## **Session 4: Gathering input to the FCPF's knowledge strategy and work program for FY17 & beyond**

The objective of this session is to gather input on the REDD+ related knowledge needs of countries and observers. Input received will inform the design and dissemination of knowledge products and services of the FCPF during FY17 and beyond. During this session, results from a short survey undertaken during the previous days will be presented and discussed. A focus will be on identifying opportunities for south-south exchanges among REDD+ countries.