



FOREST CARBON PARTNERSHIP FACILITY (FCPF)
Participants Assembly Ninth (PA9) meeting and Participant Committee Twenty Second (PC22) meeting,
September 26-30, 2016

Logistics

HOTEL ACCOMMODATION: Kempinski Hotel Gold Coast City (PMB 66 – Ministries Gamel Abdul Naser Avenue Ridge, Accra – Ghana. Tel.: (0 233 242 436 000) Fax: (0 233 242 436 060) Contact person Victoria Obiakor email: Victoria.obiakor@kempinski.com

MEETING VENUE: Kempinski Hotel Gold Coast City (PMB 66 – Ministries Gamel Abdul Naser Avenue Ridge, Accra - Ghana. Tel.: (0 233 242 436 000) Fax: (0 233 242 436 060) <https://www.kempinski.com/en/accra/hotel-gold-coast-city/>

For FCPF-funded participants, the FMT has already reserved rooms at **Kempinski Hotel**, checking in on Sunday, September 25th and checking out on Saturday, October 1st unless you have notified us of different travel needs. If you are planning to stay additional days for personal reasons, please note that you will have to make your own hotel reservation for any additional days. Your accommodation at Kempinski Hotel will be paid directly by the FMT; therefore you do not need to pay at check-out. However, you will need to cover any incidental expenses (such as room service, phone calls, minibar etc.). Please note that it is standard in Accra, Ghana for hotels to request a credit card or cash deposit upon your arrival to cover incidentals; this will be your responsibility.

For self-paying guests we have reserved 40 deluxe rooms at the rate of USD 225 for a single room and can book at this link <https://kempinski.com/KIACCI/en/book/rate.GRP8> and the booking must be made before **September 11, 2016**.

TRAVEL ARRANGEMENT: Flight arrangements have been made by American Express (AMEX), the World Bank's travel agency. If you have not received an itinerary/ticket from AMEX yet, please contact Sanjeeth Thomas at athomas6@worldbank.org or Marina Kvashnina mkvashnina@worldbank.org and copy fcpfsecretariat@worldbank.org as soon as possible.

NOTE: Please note that once itineraries are confirmed by the sponsored participant and an e-ticket is issued, any request for changes will be at the participant's own cost. The deadline for registration and completing travel arrangements for sponsored participants is **September 10, 2016**. Beyond this deadline, FMT may not be able to guarantee any travel/on-site per diem/hotel arrangements.

VISA ON ARRIVAL INFORMATION: The FMT has provided an invitation letter. For those who request a visa upon arrival and submitted their clear copy of passport and documentation before the deadline, FMT has submitted a visa upon arrival request to the Immigration Authorities of Ghana. You will receive this letter via email, so please make sure that your information is printed correctly in this letter. If there are changes, immediately inform FMT. You will be asked to pay a fee of USD150, which will be reimbursed to you by FMT.



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PER DIEM AND TRANSPORTATION COSTS:

Per diem may not be claimed when en route to a destination nor can it be claimed on the day of return to duty station. If the hotel/venue is providing breakfast/lunch/breaks, per Diem will be reduced for the meals provided. Below is the calculation of your approximate per Diem and this depends on each participant's arrival/departure itinerary. An exact calculation of per diem rates will be send to funded participants closer to the meeting days.

AIRPORT TO HOTEL FREE SHUTTLE SERVICE: For FCPF funded participants, we will send your itinerary to the hotel to arrange pickup/dropoff. For others, you may send your arrival/departure information directly to the hotel and arrange a free shuttle service.

WEATHER INFORMATION: <https://weather.com/weather/today/1/GHXX0001:1:GH>

VACCINATION: Ghana requires Vaccination against yellow fever for all passengers. Those arriving without a yellow fever vaccination certificate will be vaccinated upon arrival. If holding a yellow fever vaccination certificate prior to arrival, the certificate becomes valid 10 days after vaccination and will stay valid for life- Fee for vaccination on arrival: GHS 15.- for nationals of Ghana- Fee: GHS 20.- for vaccination on arrival for nationals of any other country. Passengers leaving Ghana are required to present a yellow fever vaccination certificate upon their departure as well.



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ELECTRICITY: Electrical sockets (outlets) in Ghana usually supply electricity at between 220 and 240 volts AC. If you're plugging in an appliance that was built for 220-240 volt electrical input, or an appliance that is compatible with multiple voltages, then an adapter is all you need.

						
North America Grounded NEMA 5-15	Japan Non-grounded JIS C 8303	Europe German style CEE7/4 Schuko	Europe French style Schuko	Europe/Russia Non-grounded CEE7/16 Europlug	Great Britain Grounded BS-1363	Great Britain "Shaver socket" BS-4573
						
Australia/China Grounded AS-3112	Italy Grounded CEI 23-16	Switzerland Grounded SEV-1011	Denmark Grounded SRAF 1962/DB	Israel Grounded SI 32 (IS 16A-R)	India Grounded BS-546 "Small"	South Africa Grounded BS-546 "Large"



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MAP:

