Forest Carbon Partnership Facility

Overview:

Designing an M&E system

M&E: Key messages (1)

- An M&E Framework is a planning and management tool to help collection, analysis , and reporting of information against key readiness milestones and deliverables (per Readiness Package Assessment Framework)

  1) reporting country progress

  2) identifying gaps

  3) enabling 'course corrections'

- Country is free to use/adapt an existing monitoring and evaluation framework if it can be used to collect and report progress on readiness.

- Even though a typical M&E Framework consists of RESULTSCHAIN, LOGICAL FRAMEWORK AND PERFORMANCE MEASUREMENT FRAMEWORK (PMF), **for practical purposes PMF is the tool that will be used to plan milestones, set indicators, collect and maintain information. This information is then reported to the FCPF (using the reporting template) or to other partners in other formats as requested**. See PMF sections in NEPAL, LIBERIA M&E Frameworks. The lesson to draw from these early frameworks is that do not get too ambitious with too many milestones and indicators but choose them realistically.

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M&E: Key messages (2)

- The M&E Framework should:

  - Build on existing data collection monitoring arrangements (i.e. component 6 of R-PP, FY14-15 workplans), as feasible

  - Use realistic indicators 'SMART' (specific, measurable, attainable, relevant, time-bound) indicators for monitoring results.

  - In Monitoring language results are broken down into two levels for ease of monitoring. You start with lower order of results in order to get to the final results and at the same time ensuring you are keeping focus on making corrections as required.

  - The lower order results are called OUTPUTS (intermediate results) that you want to achieve in order to get to OUTCOMES (key results which in case of Readiness are essentially the nine sub components as listed in the Readiness Package Assessment Framework)

  - The guidance questions against each of the sub components in the Readiness Assessment Framework can be used to set milestones at OUTPUT LEVEL (or intermediate results)

  - Each level of result is accompanied by an indicator, which is a form of information collected periodically to tell you that you progressing well or not.

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M&E: Key messages (3)

- The M&E Framework should:
  - Specify targets and identify clear roles and responsibilities for data collection and consolidation, as well as the frequency and source of this information (who will collect what and when)
    - For example, in Liberia the project coordinator collates information from the REDD Technical Working Group and SESA coordinating group)
    - See Nepal's M&E framework for other examples
  - Keep it simple and realistic. Data availability can be a major constraint so be realistic in choice of indicators and resources that may be required to keep the monitoring and reporting functional over time
  - As good practice consider seeking inputs/feedback from relevant stakeholders and independent review at mid term reporting
  - The reports to be submitted to the FCPF is not an exercise that the REDD focal point will undertake on his own. This is a self assessment exercise to be undertake with representative group of stakeholders
  - *Ideally* track and serve multi-reporting purposes (FCPF and non-FCPF)
  - EVAUATION is different to Monitoring. It is good practice to commission an independent evaluation in the final year of readiness preparation.

M&E: Key messages (4)

- Start and strengthen:
  - Start by building an M&E Framework that can report on readiness activities, and add reporting on other REDD+ activities (e.g., pilot activities) over time as feasible

- Setting up an M&E Framework will take upfront effort, however taking the time to systematically design an M&E framework will result in efficiency in the long-term
  - Streamline reporting: Over time annual/semi-annual reporting helps to cumulatively build the information the information needed at the mid-term and readiness assessment stages
  - Effectiveness/efficiency: Indicators keep readiness preparations on track

- Resources are available to countries:
  - Examples from countries to date (Nepal and Liberia) that have established their national M&E framework
  - Relevant materials on the FCPF website https://forestcarbonpartnership.org/fcpf-monitoring-evaluation
  - FMT and M&E specialists are available to help/advise countries in the design of their national M&E Frameworks/ use the country reporting template