

### Attachment 3

#### FCPF Readiness Fund: Guidance on Disclosure of Information

FCPF Readiness Fund activities must comply with disclosure requirements. In line with the WB's policy on Access to Information, IDB's Access to Information policy, UNDP's Information Disclosure Policy, the following table summarizes additional guidance for disclosure of FCPF-related documents under the FCPF Readiness Fund:

Item to be disclosed	Party responsible for disclosure	Disclosure medium	Time of disclosure
Draft R-PIN	Government	Paper or electronic distribution to relevant stakeholders	14 days prior to relevant PC meeting
TAP's synthesis R-PIN review	FMT	FCPF website	14 days prior to relevant PC meeting
R-PIN of selected country	FMT	FCPF website	Within 30 days after selection by PC
Conformed copy of signed R-PP Formulation and WB Readiness Preparation Grant Agreement, UNDP Project Document	Government	Government website or equivalent	30 days after signature by Second Party to the Agreement (Trustee or Government)
	WB: LEG IDB: LEG UNDP:EEG	Links to Delivery Partner documents to be provided through FCPF website	30 days after signature by Second Party to the agreement (DP or Government)
R-PP	Government	Paper or electronic distribution to relevant stakeholders	As soon as possible prior to or concurrent with submission to FMT
	FMT	FCPF website	14 days prior to relevant PC meeting
TAP's synthesis R-PP review	FMT	FCPF website	14 days prior to relevant PC meeting
Delivery Partner's informal comments on R-PP	FMT	FCPF website	As available <sup>1</sup>
PC resolution on R-PP	FMT	FCPF website	14 days after resolution by PC
Revised R-PP	FMT	FCPF website	14 days after FMT finalizes completeness check
	Government	Paper or electronic distribution to relevant stakeholders	Concurrent with or as soon as possible after FMT posts revised R-PP
WB: PID and ISDS IDB: PP/Technical Cooperation (TC) Profile and ESS UNDP: Adapted PID or Adapted UN-REDD	WB: TTL IDB: PTL UNDP: EEG	Links to Delivery Partner documents to be provided through FCPF website	Prior to signature of supplementary grant agreement; also disclosed when updated.

<sup>1</sup> This may be after PC Resolution on the R-PP.

<b>Item to be disclosed</b>	<b>Party responsible for disclosure</b>	<b>Disclosure medium</b>	<b>Time of disclosure</b>
Submission Form (to be determined)			
Conformed copy of signed supplementary grant agreement	Government	Government website or equivalent	Within 30 days after signature of supplementary grant agreement by Second Party to the agreement (Government or DP)
	WB: LEG IDB: LEG UNDP: EEG	Links to Delivery Partner documents to be provided through FCPF website	Within 30 days after signature of supplementary grant agreement by Second Party to the agreement (Government or DP)
R-PP Assessment Note minus deliberative elements (WB's ORAF, IDB's Risk Matrix, UNDP's Risk and Issues Log)	FMT	FCPF website	30 days after signature of supplementary grant agreement by Second Party to the agreement (Government or DP)
ToRs for major studies undertaken for preparation of the Readiness Package	Government	Government website and local press	As early possible but at least 45 days prior to signature of relevant contract
DP's report from country visit	WB: TTL IDB: PTL UNDP: EEG	Links to DP documents to be provided through FCPF website	As available, subject to agreement between the national government and the DP
Progress report, including ToR for ESMF	Government	Paper or electronic distribution to relevant stakeholders	As soon as possible prior to or concurrent with submission to FMT
	FMT	FCPF website	14 days prior to relevant PC meeting
TAP's synthesis progress report review, if applicable	FMT	FCPF website	14 days prior to relevant PC meeting
Readiness Package, including ESMF	Government	Paper or electronic distribution to relevant stakeholders	As soon as possible prior to or concurrent with submission to FMT
	FMT	FCPF website	14 days prior to relevant PC meeting
TAP's synthesis Readiness Package review	FMT	FCPF website	14 days prior to relevant PC meeting
PC resolution on Readiness Package	FMT	FCPF website	14 days after resolution by PC
Audited/certified financial reports	WB: TTL IDB: PTL UNDP: EEG	Links to Delivery Partner documents to be provided through FCPF website	As available
Periodic monitoring	FMT	FCPF website	At least once per fiscal year,

<b>Item to be disclosed</b>	<b>Party responsible for disclosure</b>	<b>Disclosure medium</b>	<b>Time of disclosure</b>
report (WB GRM report IDB PMR UNDP ARR)			within 30 days after report becomes available
Mid-term monitoring report (WB GRM report IDB PMR UNDP ARR)	FMT	FCPF website	In line with the respective policy of each DP and before the relevant PC meeting
Completion report (WB final GRM report IDB PCR UNDP final ARR)	FMT	FCPF website	30 days after completion report becomes available, or before the relevant PC meeting, whichever comes first
Transfer Agreement between Trustee and Delivery Partner	FMT	FCPF website	Within 30 days after countersignature