

**(Draft Final) Terms of Reference for the International Organizations Group for
Forest Carbon Partnership Facility (FCPF)
(February 2009)**

1. Background

In the 13th session of the Conference of the Parties to the UNFCCC in 2007, the World Bank launched the Forest Carbon Partnership Facility (FCPF) in response to the request from the G8 Heiligendamm Summit for developing and implementing a forest carbon partnership. The FCPF intends to assist developing countries in their efforts to reduce emissions from deforestation and forest degradation. It has dual objectives of building capacity for REDD activities in developing countries and testing a program of performance-based incentive payments in pilot countries.

This document defines the terms of reference (ToR) of a group of international organizations (IOs) relevant with REDD issues, which is represented by a IOs observer. The Article 11.7 of the Charter of the FCPF¹, which establish the FCPF, allows for one observer representing relevant IOs to attend the meetings, express views on issues under discussion, but without voting rights to any decision by the Participants Committee.

2. Purpose of the FCPF IOs Group

To share views on issues on the FCPF for presenting them at the Participants Committee of the FCPF through the IOs observer.

3. Roles of the FCPF IOs Group members

The role of the FCPF IOs members is defined as follows:

- Share information before and after each FCPF Participants Committee.
- Exchange views on issues of the FCPF among the group members.
- Track and analyze important development at the FCPF.
- Coordinate the election of the IOs observer.

4. Role of the IOs observer

In accordance with the Article 11.7 of the Charter, IOs observer will attend the meetings of the Participants Committee as observer representing relevant international organizations.

In the IOs group, the IOs Observer shall be responsible for:

- Providing the IOs group members with information on the development of the FCPF.
- Circulating relevant documents provided by the FCPF to the IOs group members.
- Promoting exchanging views on issues of the FCPF among the IOs group members.
- Organizing group meetings using teleconference system and maintain minutes.
- Presenting key points raised by members of the IOs group members on the issues related to the agenda of the FCPF Participants Committee.

¹ The Charter can be found in Part II of the FCPF Information Memorandum; see the following URL:
http://wbcarbonfinance.org/docs/FCPF_Info_Memo_06-13-08.pdf.

- Providing a summarized report to the IOs group members on issues raised and decisions made by the FCPF Participants Committee.

5. Membership of the IOs group

- The IOs group is open to multilateral and regional organizations who are relevant with REDD issues. As of February 2009, the following organizations are the group members: the GEF (IOs Interim Observer), AfDB, ADB, CIFOR, CGIAR, ECOWAS, ICRAF, IFAD, ITTO, IUCN, IUFRO, OAS, UNCBD, ECLAC, UNFF, and UNIDO.
- New organization can join upon request.
- Each organization will assign its staff(s) who represents the organization as members of the FCPF IOs group.
- Note that UNDP, UNEP, and FAO are represented by UN-REDD Programme at the Participants Committee.

6. Principles of the IOs Group

- All members of the IOs group will work together in a spirit of openness, transparency and inclusiveness.
- All members will respect different views and institutional needs of each member. While seeking to have common views among the members, the IOs Observer is not required to build consensus.
- All members voluntarily participate in this group, but they are required to be actively engaged in the group communication.
- Members are free to nominate replacements from their own organizations if they cannot attend a meeting. However, as much as possible agencies should seek to establish continuity in their representation.

7. Election of the IOs Observer

Term of IOs observer

The term of the IOs observer is **two years** with a one-term renewal option. By the end of **September** in the second year of the first term, the IOs group member shall decide whether they allow the incumbent observer to renew the term or call for a new election on consensus basis.

Election process

The IOs observer will be selected by the end of **October** in the second term through a nomination and voting process.

- The incumbent IOs observer shall call for nomination to the post of new IOs observer one month prior to the closing date of voting.
- The incumbent IOs observer appoints one member organization among those who are not nominees as an election administrator. In light of transparency, the incumbent IO observer cannot concurrently serve as the election administrator.
- The incumbent IOs observer shall distribute the list of nominees two weeks prior to the closing date of voting.

- Each organization of the IOs group shall be entitled to cast one vote and shall vote for one among the pool of nominees by sending email individually to the election administrator.
- The nominee who received the most votes will become the new IOs observer.

Status of the GEF as the first IOs observer

In the Organizational Committee of the FCPF held in DC in October 20, 2008, the GEF Secretariat was selected as an interim observer for the Participants Committee. Upon the establishment of the IOs group in February 2009, the IOs group members unanimously agreed that the GEF will serve as the IOs Observer **until the end of October, 2010**.

8. Review of this ToR

This ToR will be reviewed every two years in September or upon agreement by a majority of members.

Appendix 1: Membership of the FCPF IOs Group (as of February 2009)

Organization	Name	Title	Email
Asia Development Bank (ADB)	David McCauley	Principal Environment Specialist/GEF Facilitator Environment and Social Safeguards Division Regional and Sustainable Development Department	dmccauley@adb.org
African Development Bank (AFDB)	Mr. Abdoulaye Dagamaïssa	Senior Forestry Expert, Natural Resources Management and Environment Division	a.dagamaïssa@afdb.org
	Mr. Ken B. Johnm	Manager, Natural Resources Management and Environment Division	k.johm@afdb.org
Center for International Forest Research (CIFOR)	Markku Kanninen	Director, Environment Services & Sustainable Use of Forests	m.kanninen@cgiar.org
Consultative Group on International Agricultural Research (CGIAR)	Laura Ivers	Communications Officer	Livers@cgiar.org livers@worldbank.org
The Economic Community Of West African States (ECOWAS)	Samuel Medu	Forestry Expert, Department of Environment	delemedu@yahoo.com
	Johnson Boanuh	Director, Environment Department	jboanuh@hotmail.com
International Center for Research in Agroforestry (ICRAF)	Jonathan Haskett	Principal Scientist, GRP-5 Climate Change	jhaskett2008@gmail.com
International Fund for Agricultural Development (IFAD)	Jesús Quintana	Programme Manager, Global Environment and Climate Change Unit, Programme Management Department	j.quintana@ifad.org
	Eduardo Mansur	Assistant Director, Reforestation and Forest Management	mansur@itto.or.jp
International Tropical Timber Organization (ITTO)	Hwan Ok MA	Project Manager, Reforestation and Forest Management	ma@itto.or.jp
International Union for Conservation of Nature (IUCN)	Ms Consuelo Espinosa	Senior Forest and Climate Officer	cespinosa@iucn.org

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Daniel Murdiyarto

International Union of Forest Research Organizations (IUFRO)	Peter Mayer	Executive Director	mayer@iufro.org
Organization of American States (OAS)	Richard M. Huber	Principal Environmental Specialist, Department of Sustainable Development	rhuber@oas.org
UN Convention on Biological Diversity (UNCBD)	Jaime Alexandra Webbe	Programme Officer - Dry and Sub-humid Lands and Biodiversity and Climate Change	jaime.webbe@cbd.int
	Tim Christophersen	Programme Officer for forest biodiversity	tim.christophersen@cbd.int
UN Economic Commission for Latin America and the Caribbean (ECLAC)	Joseluis Samaniego	Director of the Division of Sustainable Development and Human Settlement	Jose.luis.SAMANIEGO@cepal.org
	Georgina Nunez	Expert	georgina.nunez@eclac.org
UN Forum on Forests (UNFF)	Maria Pohjampalo	Associate Expert	pohjampalo@un.org
UN Industrial Development Organization (UNIDO)	Ned Clarence-Smith	GEF Executive Coordinator	gef@unido.org
Global Environment Facility (GEF) Secretariat	Gustavo Albert Fonseca	Team Leader, Natural Resources Team	gfonseca1@thegef.org
	Daigo Koga	Environmental Specialist	dkoga@thegef.org